



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on August 11, 2016 at Main Street School.

Attendance: Hal Breon, Janet Gonçalves, Trisha Harp, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Kate Lane, Catherine Podolak, and Kristin Pyer

The meeting was called to order at 6:35 pm.

Hal Breon made the motion to approve the minutes from the July 21, 2016 meeting as prepared and presented. Jessica Kurpiewski seconded the motion. The motion was carried unanimously.

\*Treasurer's Report: There is currently \$55,247.79 on deposit with \$33,051.85 tied up with encumbered funds, and budgeted commitments and \$22,195.94 available for use. The expenses for the month totaled \$1,934.95. Income for the month totaled \$218.24. Year to date expenses are \$0.00 and year to date income is \$211.29. Jennifer Higgs made the motion to approve the Treasurer's Report as presented and prepared. Kristin Pyer seconded the motion. The motion was carried unanimously.

\*Bylaws Approval: The updates to the Bylaws were presented. Hal Breon made the motion to approve the Bylaws as written and presented. Kristin Pyer seconded the motion. The motion was carried unanimously.

\*Election of Board Officers and Appointment of Board Members: The Board Officers are as nominated during the July meeting: Jennifer Higgs as President, Catherine Podolak as Vice President, Janet Gonçalves as Treasurer, and Kristin Pyer as Secretary. There were no opposing nominations. Dawn Hussein made the motion to approve the Officers. Hal Breon seconded the motion. The motion was carried unanimously. Jennifer Higgs made a motion to appoint Dawn Hussein as the EEP Liaison and the following as Board Members: Hal Breon, Shari Doherty, Jessica Kurpiewski, Linda Kurpiewski, Kate Lane, and Sara MacMartin. Catherine Podolak seconded the motion. The motion was carried unanimously.

\*Approval of 2016-2017 Operating Budget: Janet presented the operating budget for the next fiscal year. Kristin Pyer made the motion to approve the budget as written and presented. Jennifer Higgs seconded the motion. The motion was carried unanimously.

\*Wish Requests: Cheri Rotelli has requested a bubble panel for the playground. The panel was destroyed by vandalism and needs to be replaced as this is a safety issue. The total cost of the panel is \$138.00 plus shipping. This request was put to the rubric and it passed. This wish will come out of the building needs budget.

The next meeting will be held on September 15, 2016 at 6:30 pm at Main Street School.

Kristin Pyer motioned to adjourn the meeting. Hal Breon seconded the motion and it was carried unanimously at 7:28 pm.

Respectfully submitted,

Kristin Pyer  
Secretary

## Friends of the North Syracuse Early Education Program, Inc.

## Profit &amp; Loss Budget Overview 16-17

06/14/16

August 2016 through July 2017

Accrual Basis

	<u>Aug '16 - Jul 17</u>
<b>Income</b>	
Amazon Smile	150.00
Community Giving	2,590.00
Cookbooks	70.00
Funding Factory Income	50.00
Interest Income	35.00
paypal cashback	50.00
Therapy Ball Income	15,000.00
Tile Wall Income	1,000.00
Walk-A-Thon Income	2,150.00
<b>Total Income</b>	<u>21,095.00</u>
<b>Gross Profit</b>	21,095.00
<b>Expense</b>	
Accounting Fees	275.00
Advertising	1,250.00
Building Needs	2,000.00
Insurance - Liability, D and O	250.00
Library World	450.00
paypal fees	25.00
Postage, Mailing Service	200.00
Printing and Copying	400.00
Snack Program	1,500.00
Staff Development	2,000.00
Supplies	25.00
Taxes	50.00
Therapist Staples Cards	50.00
Therapy Ball	1,500.00
TracFone	80.00
Walk-A-Thon	500.00
webhosting	265.00
Wish List	3,600.00
<b>Total Expense</b>	<u>14,420.00</u>
<b>Net Income</b>	<u><u>6,675.00</u></u>