



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on April 21, 2016 at Main Street School.

Attendance: Shari Doherty, Janet Gonçalves, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Sara MacMartin, Catherine Podolak, and Kristin Pyer

The meeting was called to order at 6:35 pm.

Linda Kurpiewski made the motion to approve the minutes from the March 17, 2016 meeting as prepared and presented. Sara MacMartin seconded the motion and it was carried.

*Treasurer's Report: There is currently \$59,720.83 on deposit with \$20,360.61 tied up with encumbered funds, and budgeted commitments and \$32,834.10 available for use. The expenses for the month totaled \$5,203.44. Income for the month totaled \$18,686.03. Year to date expenses are \$5,203.44 and year to date income is \$18,686.03. Shari Doherty made the motion to approve the Treasurer's Report as presented and prepared. Sara MacMartin seconded the motion and it was carried.

*Therapy Ball: The total profit is \$13,456.95, with some expenses that are still come with the thank you letters and postage. The total number of people in attendance was 238. The event went rather smoothly and Jennifer thanked all of the volunteers for their time and effort. The surveys are still being processed for feedback.

*Wish Requests: Wendy Tracy submitted a wish request for a \$20.00 DVD and booklet for Early Childhood Stuttering. The request was put to the rubric and it passed.

*Walk-A-Thon: The total profit for the Walk-A-Thon is \$1,769.13. Jennifer Higgs made the motion to go ahead with the purchase of two water fountains with bottle filling stations with the Walk-A-Thon proceeds, for a total of \$1,822.74 with the remaining funding of \$53.01 to come from the building needs budget. Kristin Pyer seconded the motion and it was carried.

*Mary Vaughn Bike Track Update: Jennifer has been communicating with LeeAnn McKinney on the progress. There is currently \$1,425.00 on deposit for the purchase of bike helmets. Ground will be breaking on April 22nd for the track and shed. A dedication ceremony is being planned. Shari Doherty made a motion to advance the difference needed for the bike helmets of \$357.00

until further donations are secured, for the purchase of 360 bike helmets for the Bike Track. Sara MacMartin seconded the motion and it was carried.

*Upcoming Things to Think About: Updates to the Bylaws will need to be done for approval at the August Organizational Meeting including creating a Vice President position. For the expense portion of the upcoming budget for the 2016-2017 year will be based on the income earned from this past year, which is \$17,629.00. The budget will also be approved at the August Organizational Meeting.

*Other Business: Dawn stated that the tile wall came up during a staff meeting. She asked if a new form could be created for the purchase of a tile.

The next meeting will be held on May 19, 2016 at 6:30 pm at Main Street School.

Dawn Hussein motioned to adjourn the meeting. Shari Doherty seconded the motion and the meeting was adjourned at 7:53 pm.

Respectfully submitted,

Jennifer Higgs
Secretary