



There was a meeting of the Friends of North Syracuse Early Education, Inc. on August 10, 2017 at Smith Road Elementary School.

Attendance: Janet Gonçalves, Trisha Harp, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Kate Zacharek, Catherine Podolak.

The meeting was called to order at 6:40pm.

Linda Kurpiewski made the motion to approve the minutes from June 21, 2017 meeting. Dawn Hussein seconded the motion. The motion was carried unanimously.

\*Treasurer's Report: There is currently \$51,901.26 on deposit with \$24,886.92 tied up with encumbered funds and budget commitments and \$39,503.96 in dispensable funds. The expenses for the month totaled \$718.77. Income for the month totaled \$27,014.34. Jennifer Higgs made the motion to approve the Treasurer's Report as presented and prepared. Dawn Hussein seconded the motion. The motion was carried unanimously.

\*Jennifer Higgs made the motion to make the following people board members: Hal Breon, Shari Doherty, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Sara MacMartin, and Kate Zacharek. Catherine Podolak seconded the motion. The motion was carried unanimously.

\*Kate Zacharek made the motion to elect Jennifer Higgs for President, Catherine Podolak for Vice President, Janet Gonçalves for Treasurer and Trisha Harp for Secretary. Linda Kurpiewski seconded the motion. The motion was carried out unanimously. All members in attendance signed the conflict of interest policy.

\*Wish Requests: No wish requests for this month. However, we have emailed the speech therapists about attending a meeting in the future (September or October) to discuss the need of iPads.

\*Meet the teacher night: We will have representatives present for the event. It was decided to give a cookbook to each person that gives their email address to receive periodic newsletters.

\*Open Discussion: New lockers were installed at Main Street School for some of the classrooms, but there is still a need for more lockers for more of the classrooms. All of the furniture that was donated to Main Street is being put to use and Wi-Fi installation was wrapping up in time for school to start in September.

Kate Zacharek motioned to adjourn the meeting. Jessica Kurpiewski seconded the motion and it was carried unanimously at 7:30 pm.

The next meeting will be held on September 21, 2017 at 6:30 pm at Main Street School.

Respectfully submitted,

Trisha Harp

Friends of the North Syracuse Early Education Program, Inc.  
Profit & Loss Budget vs. Actual  
August 1, 2016 through July 31, 2017

	Actual YTD August '17	Budget Full Year Aug '17 - July '18	Over (Under) Budget
<b>Income</b>			
Amazon Smile	-	150.00	(150.00)
Community Giving	-	1,500.00	(1,500.00)
Giving Fund	-	-	-
Interest Income	-	60.00	(60.00)
paypal cashback	-	100.00	(100.00)
Quilt Raffle	-	-	-
Misc. income	-	-	-
Therapy Ball Income	-	13,000.00	(13,000.00)
Walk-A-Thon Income	-	2,250.00	(2,250.00)
<b>Total Income</b>		<b>17,060.00</b>	<b>(17,060.00)</b>
<b>Gross Profit</b>	-	<b>17,060.00</b>	<b>(17,060.00)</b>
<b>Expense</b>			
Accounting Fees	-	500.00	(500.00)
Advertising	-	1,250.00	(1,250.00)
Building Needs	-	2,000.00	(2,000.00)
Insurance	-	250.00	(250.00)
Library World	-	450.00	(450.00)
paypal fees	-	25.00	(25.00)
postage, mailing service	-	225.00	(225.00)
printing and copying	-	300.00	(300.00)
Snack Program	-	1,600.00	(1,600.00)
Speed Dial Forms	-	600.00	(600.00)
Staff Development	-	2,000.00	(2,000.00)
Supplies	-	25.00	(25.00)
Taxes	-	50.00	(50.00)
Therapy Ball	-	1,500.00	(1,500.00)
TracFone	-	80.00	(80.00)
Walk-A-Thon	-	500.00	(500.00)
webhosting	-	25.00	(25.00)
Wish List	-	3,600.00	(3,600.00)
<b>Total Expense</b>	-	<b>14,980.00</b>	<b>(14,980.00)</b>
<b>Net Income</b>	-	<b>2,080.00</b>	<b>(2,080.00)</b>

Additionally we will begin setting aside \$700 per fiscal year to repair/replace 14 iPads purchased in December 2016