



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on December 10, 2015 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Janet Goncalves, Tammy Harris, Dawn Hussein, Jennifer Higgs, Jessica Kurpiewski, Linda Kurpiewski, and Kristin Pyer

The meeting was called to order at 6:34 pm.

Janet Goncalves made the motion to approve the minutes from the November 12, 2015 meeting as prepared and presented. Hal Breon seconded the motion and it was carried.

\*Treasurer's Report: There is currently \$53,024.20 on deposit with \$36,243.99 tied up with encumbered funds, and budgeted commitments and \$13,890.21 available for use. The expenses for the month totaled \$418.92. Income for the month totaled \$25.15. Jennifer Higgs made the motion to approve the Treasurer's Report as presented and prepared. Linda Kurpiewski seconded the motion and it was carried.

\*Approval of Accountant: Linda Kurpiewski made the motion to approve Janet Goncalves as the accountant of Friends of NSEEP. Dawn Hussein seconded the motion and it was carried.

\*Wish Requests: Jennifer presented more information regarding the 2 way radio request. After speaking with a contact that Jennifer had, it was suggested to purchase the battery and charger from Amazon. The battery is \$23.00 and the charger is \$9.99. Dawn had stated that the need for these items has increased to cover 2 radios, as another radio is in need since the last meeting. The wish was put to the rubric for 2 batteries and 2 chargers and it was approved. There was a wish from Kelle Santa for 20 Life's Greatest Lessons books for a book club discussion during a Coffee Connection. The request was put to the rubric and it was approved. The last wish was a suggestion split of cost with the PTO for 64 smocks for 8 classrooms. The wish was put to the rubric for the smocks and it was approved to pay half of the cost with the PTO paying the other half of the cost. Dawn has a potential wish that may be coming in and it will need a quick approval and turnaround time. It is for a Sensory Processing workshop to have presented on the half day of school on January 29, 2016. The cost of the workshop is \$500.00 with 2 trainers and there will be equipment giveaways. This idea will be presented at the next BPT meeting and then Dawn will let Friends know if there was interest at the BPT meeting.

\*Get Air Fundraiser: As of the meeting, 401 passes have been presold. Jennifer will be turning in the order tomorrow and will hopefully have the passes out to the students by December 17<sup>th</sup>. This was a fantastic fundraiser with little to no effort.

\*Quilt Raffle: The total of tickets sold as of the meeting is 97. There is still another week of sales left and Janet will be sending a reminder home with the students.

\*Tile Wall Update: The wall should be back from the Art Department within the next week. The teachers working on it stated that it was their gift to Main Street.

\*Therapy Ball: Jennifer presented a budget for the Therapy Ball of \$1,500.00. There was discussion about the potential for more funds for the food, as last year we ran out of food. Hal stated that he will go to Barbagallo's and meet with Dan about food pricing. Tammy Harris made the motion to approve the Therapy Ball budget as presented and prepared with a contingency for more funds for food, if needed. Linda Kurpiewski seconded the motion and it was approved. Jennifer will start meetings with the committee after the holidays.

\*Walk-A-Thon: Jessica is working on getting information together for activities to be done in the gym while the walk is happening and also to be used in a newsletter to be sent home with donor sheets.

\*Other Business: Jennifer picked up the self-addressed return envelopes from Plank Road Printing. These envelopes will be sent in the donation letters for both the Walk-A-Thon and Therapy Ball.

The next meeting will be held on January 14, 2016 at 6:30 pm at Main Street School.

Shari Doherty motioned to adjourn the meeting. Dawn Hussein seconded the motion and the meeting was adjourned at 7:33 pm.

Respectfully submitted,

Jennifer Higgs  
Secretary