



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on February 25, 2016 at Main Street School.

Attendance: Shari Doherty, Janet Gonçalves, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Sara MacMartin, and Catherine Podolak

The meeting was called to order at 6:35 pm.

Dawn Hussein made the motion to approve the minutes from the January 14, 2016 meeting as prepared and presented. Sara MacMartin seconded the motion and it was carried.

*Treasurer's Report: There is currently \$49,812.34 on deposit with \$31,203.86 tied up with encumbered funds, and budgeted commitments and \$18,608.48 available for use. The expenses for the month totaled \$1,505.92. Income for the month totaled \$238.01. Sara MacMartin made the motion to approve the Treasurer's Report as presented and prepared. Linda Kurpiewski seconded the motion and it was carried. There was discussion about where the snack program budget stood. At this time, the budget is over. Dawn will discuss this issue with Hal and Cindy to find out what the funds are being spent on. Dawn also stated that if the snack program needs more money allocated, the ask needs to be presented before the funds are spent. There was a suggestion to change focus from a playground grant to a snack program grant.

*Wish Requests: Helen Moore and Joanne Marino put in a request for two Bracken Basic Concept Scale Manuals. The total of the request is \$509.50 before shipping. The request was put to the rubric and it was approved. Dawn has a request for the Crisis Intervention Team for the two school psychologists to each have a two way radio. These would be essential in the need of lock downs or for other potential issues where the psychologists would be needed in the building. The total for the two radios would be approximately \$360.00. The request was put to the rubric and it was approved. This request will fall into the wish request budget.

*Summer Camp Fair Booth and Family Time Advertising: The total for the booth at the Summer Camp Fair and for 6 months of advertising will be \$1,200.00. This is a special pricing that was secured. Shari Doherty made the motion to approve the expense for the booth and advertising as presented and prepared. Sara MacMartin seconded the motion and it was carried.

*Walk-A-Thon: The schedule for the classes is all set and set up of the gym will take place on Thursday before the Walk.

*Polka Tot Sale Booth: Jessica was able to secure a table at the sale from March 18th – 20th. Dawn said that they will be able to set up a table and leave the school information on it.

*Playground Grant Update: Dawn updated the group that Al Stirpe has set aside \$25,000.00 in special funds specific to playground renovations. The school has 30 days to respond to the letter that was dated February 11, 2016. Dawn will be using the information that Sara and Shari had put together for a proposed grant. There was a suggestion that if there are not enough funds in the grant to cover the fencing, the funds that Friends has set aside for playground updates could be put towards that.

*Tile Wall Update: The tile wall is up and looks wonderful. Jessica is looking at getting a flyer together and possibly have it ready for the Family Fun Festival. There was also a suggestion to put it on the Facebook page to entice alumni families to purchase a tile.

*Therapy Ball: Jen handed a list of donations that have been received to date. Hal met with the Barbagallo's and there will be pitchers of water on each table. They will cook the sausage for us at no cost. Jen did give Dawn the volunteer sheet to post for the staff. There are not a lot of spaces left to be filled. Food is still a concern and Jen is working hard on getting food donations.

*Other Business: The April meeting has been rescheduled for April 21st. Jessica brought up a potential fundraising option with Liberty Mutual. For any quote that is given, they will donate \$10.00. This is through a specific agent.

The next meeting will be held on March 17, 2016 at 6:30 pm at Main Street School.

Dawn Hussein motioned to adjourn the meeting. Shari Doherty seconded the motion and the meeting was adjourned at 7:50 pm.

Respectfully submitted,

Jennifer Higgs
Secretary