



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on February 16, 2017 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Janet Gonçalves, Jennifer Higgs, Kate Lane, Sara MacMartin, Catherine Podolak

The meeting was called to order at 6:35 pm.

Sara MacMartin made the motion to approve the minutes from the January 19, 2017 meeting. Kate Lane seconded the motion. The motion was carried unanimously.

*Treasurer's Report: There is currently \$41,544.02 on deposit with \$14,944.33 tied up with encumbered funds and budgeted commitments and \$26,599.69 in dispensable funds. The expenses for the month totaled \$841.50. Income for the month totaled \$72.43. Hal Breon made the motion to approve the Treasurer's Report as presented and prepared. Shari Doherty seconded the motion. The motion was carried unanimously.

*April Meeting Date: The April meeting is scheduled for the same day as the Therapy Ball. It was decided to move the meeting to April 13 at 6:30 pm.

* Wish Requests: Dawn put in a wish request for lunch for the staff for two different staff development workshop days. The estimated cost for both lunches is \$500.00. This request was approved and will put towards the staff development budget. There was a wish in our mailbox at the beginning of the meeting. This wish will be presented at the next meeting in order to give time for the entire board to get the wish via email and to do some due diligence.

* Walk-A-Thon Update: Jennifer updated the group on information that Jessica provided as she is not at the meeting. Gift cards were donated for Wegmans and Wal-Mart. Jessica's plan for those is to purchase a healthy snack for the students. There was discussion regarding this and it was decided that the school is already providing a snack for the children and to use the gift cards towards the purchase of items needed for the three frozen yogurt classroom parties. Jessica is in need of volunteers to help during the Walk as she will not be able to be there. Students with donations of \$40.00 or more will be entered into a drawing for a plasma car. Pledges are due by March 10th.

*Syracuse University Grant Writing Class: Due to time constraints and lack of solid information, it was decided to go with carpeting of the classrooms and the smart board room and rubber flooring in the hallways. Caroline had asked which potential foundation would we like to pursue and it was decided to try for the Allyn Foundation Grant.

*Therapy Ball: Donation letters will be going out in the next few days and online corporate donation requests have been done. The menu planning is going to be an area of large focus.

*School News: Summer school this year will be moved to Smith Road Elementary as the district will be wiring the school for Wi-Fi and some other projects.

Shari Doherty motioned to adjourn the meeting. Hal Breon seconded the motion and it was carried unanimously at 7:33 pm.

The next meeting will be held on March 23, 2017 at 6:30 pm.

Respectfully submitted,
Jennifer Higgs