



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on June 18, 2015 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Sara MacMartin and Catherine Podolak

The meeting was called to order at 6:39pm.

Linda Kurpiewski made the motion to approve the minutes from the May 21, 2015 meeting as prepared and presented. Shari Doherty seconded the motion and it was carried.

\*Treasurer's Report: There is currently \$52,826.97 on deposit with \$24,970.06 tied up with encumbered funds and verbal commitments and \$27,856.91 available for use. The expenses for the month totaled \$1,107.14. Income for the month totaled \$24.59. Sara MacMartin made the motion to approve the Treasurer's Report as presented and prepared. Linda Kurpiewski seconded the motion and it was carried.

\*Database Status: Shari received a listing of retirees to add to the database.

\*Tile Wall Update: In order to move forward with the replacement tiles, a check needs to be sent to Brian at Interform for \$375.00. Jessica has been in contact with Best Tile and they are looking for a contractor that would be willing to put the tile wall together for us. Catherine Podolak motioned to approve \$375.00 for replacement tiles for the tile wall. Shari Doherty seconded the motion and it was carried.

\*Playground Updates: The decking has all been replaced and looks wonderful. Shari and Sara will be meeting to decide which auxiliary pieces will work on the playground to begin working on a grant.

\*Wish List Request: The request for the rugs was discussed. We need to know exact sizes and color needed. Charlie has now requested six (6) 3' x 10' rugs, which cost \$400.00 a piece from Grainger. Friends does not qualify for the district pricing, so these rugs could in fact cost much more. Hal offered to call the district to research our options for pricing with the district. Helen Moore put in a request for a bookcase. The request was put to the rubric and approved. Sara brought up the potential for purchasing new square mats for the new equipment that was purchased for the kid's corner. The estimated cost is about \$400.00. This request would fall under Playground Funds and would not need to be put to the rubric. Jennifer Higgs motioned to approve the purchase of the square mats. Dawn Hussein seconded the motioned and it was carried.

\*Advertising: There were questions if the advertising expense is something that Friends will always have to cover or if this is worked into the schools budget with the district. As it stands now, it would appear that any future advertising would need to be funded by Friends. The months that advertising would be beneficial are March, April, May and June. Shari Doherty motioned to approve \$161.00 for Family Times advertising for August.

\*Annual Giving Program: Jennifer stated that she will work on putting together a letter that will be sent out in November for the program.

\*Other Business: Hal Breon motioned to extend the remaining snack funds of approximately \$568.03 through the summer program. Shari Doherty seconded the motion and it was carried. There was discussion about doing a scholarship program in the future. Jessica will be getting together with the new PTO President, Regina, next week to begin working on the Walk-A-Thon for next year. Catherine advised that she will be stepping down as the Treasurer after the July meeting. A search for a new Treasurer will now begin.

The next meeting will be held on July 16, 2015 at 6:30 pm at Main Street School.

Shari Doherty motioned to adjourn the meeting. Linda Kurpiewski seconded the motion and the meeting was adjourned at 7:39 pm.

Respectfully submitted,

Jennifer Higgs