



There was a meeting of the Friends of North Syracuse Early Education, Inc. on June 21, 2017 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Janet Gonçalves, Trisha Harp, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Kate Lane, Sara MacMartin, Catherine Podolak.

The meeting was called to order at 6:35 pm.

Shari Doherty made the motion to approve the minutes from May 18, 2017 meeting. Jessica Kurpiewski seconded the motion. The motion was carried unanimously.

\*Jennifer Higgs made the motion to nominate Trisha Harp for Secretary Position. Shari Doherty seconded the motion. The motion was carried unanimously.

\*Treasurer's Report: There is currently \$52,473.95 on deposit with \$13,186.55 tied up with encumbered funds and budget commitments and \$39,287.40 in dispensable funds. The expenses for the month totaled \$2,662.27. Income for the month totaled \$10,287.31. Sara MacMartin made the motion to approve the Treasurer's Report as presented and prepared. Kate Lane seconded the motion. The motion was carried unanimously. A check/grant for \$150.00 from Schwab Charitable was given to the Friends of North Syracuse Early Education in memory of Mary Vaughn.

- Mary always wanted the money to be used for magnet kits. Having the classrooms possibly adopt a kit at the beginning of next school year, in September.
- Fixing the bench on the playground was mentioned as a way of using the funds.

A check for \$420.00 from National Grid Employee Giving Campaign was given to the Friends of North Syracuse Early Education on behalf of Lennard Swanson. The money will be going into the giving fund. Wegmans gift card for \$25.00 was never claimed after Sara MacMartin tried multiple times to contact the winner. It will be used for the 2018 Therapy Ball.

\*Wish Requests: Three desks, one conference table, and one credenza are being donated by Summit Federal Credit Union to Main Street School. Shari Doherty will be giving the iPad agreement to all the teachers who want to borrow the iPads over the summer to be filled out by Friday, June 23, 2017.

- iPad agreement will be distributed at the beginning of the school year and at the beginning of the summer sessions.
- A log will be kept keeping track of the cracks, scratches and other surface damage on each iPad.

\*2017-2018 Budget Discussion: Speed Dial Forms are \$600.00. Snack budget will be \$1,600.00. Apple Care is \$1,400.00. It was agreed that the \$1,400.00 for the Apple Care would be put into an encumbered

fund until it is needed for an iPad replacement or other issue that might come up with the iPads. Should the giving fund be part of the budget as an income item was discussed.

- Keeping in touch with donors and showing them where their money is going will help build a relationship with the donors, new and past.
- Website that will make up a newsletter for free or minimal funds will also help to build that relationship with the present and past donors.

Danielle O'Brien will be joining the Friends of North Syracuse Early Education Program in August 2017.

\*Grant Carpet Discussion: Jennifer Higgs talked to the professor from Syracuse University and the professor hopes that we received some good information for the future with other grants. She mentioned that this was a good learning experience for Caroline, as it was for us too. Think of ideas for January, such as a new toy library, or new tables and chairs for the cafeteria.

\*School News: Things are being boxed up to get ready for the Wi-Fi project that is happening this summer, lunch room, smart board, and book library. Dawn Hussein mentioned that there is \$200,000.00 in aide being donated from Al Stirpe to Main Street School.

Jennifer Higgs motioned to adjourn the meeting. Kate Lane seconded the motion and it was carried unanimously at 7:34 pm.

The next meeting will be held on July 20, 2017 at 6:30 pm at Smith Road Elementary School.

Respectfully submitted,

Trisha Harp