



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on March 17, 2016 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Janet Gonçalves, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Sara MacMartin, and Catherine Podolak

The meeting was called to order at 6:38 pm.

Linda Kurpiewski made the motion to approve the minutes from the February 25, 2016 meeting as prepared and presented. Sara MacMartin seconded the motion and it was carried.

*Treasurer's Report: There is currently \$48,070.60 on deposit with \$22,808.70 tied up with encumbered funds, and budgeted commitments and \$16,903.42 available for use. The expenses for the month totaled \$4,627.67. Income for the month totaled \$2,970.93. Shari Doherty made the motion to approve the Treasurer's Report as presented and prepared. Sara MacMartin seconded the motion and it was carried.

*Wish Requests: There were no wish requests.

*Walk-A-Thon: The income from the Walk-A-Thon is \$2,077.50 and the expenses are \$241.73 for a profit of \$1,835.77. The active play toy and the frozen yogurt party are not included in the expenses. Phil's AM class was the winner of the active play toy and frozen yogurt party. The proceeds from the Walk-A-Thon will be used to purchase two new water fountains with bottle filling stations. The winner of the Samsung Galaxy Tab Nook, that was donated, has not been selected yet. There was discussion about the timing of the Walk-A-Thon for next year and to work with the PTO to make sure that there are no back to back fundraisers.

*Snack Program/Grant: Jennifer had reached out to a grant writing program at Syracuse University to get an opinion on a potential grant for the snack program. The information that was given basically stated that if we were not to sustain the program, it will be difficult to write a grant. Friends could be able to sustain the supplementing of the fruits and vegetable aspect of the snack program. Dawn had Cindy look into where the budget figure discrepancies happened. Cindy was working with a figure of \$120.00 per month for the 10 month school year. She had this figure from last March (2015) that she received from Catherine. Shari Doherty

made a motion to move \$600.00 from the staff development budget to the snack program budget. Jennifer Higgs seconded the motion and it was carried.

*Therapy Ball: The flyers for the Apple Watch raffle are in the classroom mailboxes to go home with the students. Donations are coming in and things are moving along well. The food for the evening is coming together.

*Mary Vaughn Memorial Request: Ross Vaughn is fundraising to purchase the shed the house the tricycles for the Mary Vaughn Memorial Bike Track. Ross would like to be able to set up an account with Friends to house the funds raised until it is needed. Sara MacMartin made a motion to approve Ross Vaughn to use the Friends group to allocate fundraising money for the Mary Vaughn Memorial Bike Track. Catherine Podolak seconded the motion and it was carried. There was discussion about the funds that is currently in our playground fund. Sara MacMartin made a motion to use the playground funds to complete the Mary Vaughn Memorial. Janet Gonçalves seconded the motion and it was carried.

*Other Business: Dawn has a request to advertise the school on a placemat for the Boy Scouts at their annual spaghetti dinner. Dawn also sent the request to the PTO. The minimum to advertise on the placemat is \$25.00 for a business card sized advertisement. Jennifer Higgs made a motion to advertise on the Boy Scout spaghetti dinner placement for \$25.00 with the funding coming from the Contract Services budget. Shari Doherty seconded the motion and it was passed.

The next meeting will be held on April 21, 2016 at 6:30 pm at Main Street School.

Dawn Hussein motioned to adjourn the meeting. Hal Breon seconded the motion and the meeting was adjourned at 7:56 pm.

Respectfully submitted,

Jennifer Higgs
Secretary