



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on May 21, 2015 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski and Catherine Podolak

The meeting was called to order at 6:37 pm.

Linda Kurpiewski made the motion to approve the minutes from the April 23, 2015 meeting as prepared and presented. Shari Doherty seconded the motion and it was carried.

\*Treasurer's Report: There is currently \$53,909.52 on deposit with \$23,689.22 tied up with encumbered funds and verbal commitments and \$30,220.30 available for use. The expenses for the month totaled \$4,045.75. The two largest expenses for the month were the quiet fans and the decking for the playground, that were approved prior. Income for the month totaled \$80.84. Jennifer Higgs made the motion to approve the Treasurer's Report as presented and prepared. Linda Kurpiewski seconded the motion and it was carried.

\*Database Status: Shari now has a thumb drive with all the donors, alumni parents and interested persons for the database. Shari also received a listing of the retirees. She will begin working getting this all together into one document and sorted by doctors, alumni, retirees, donors, etc.

\*Tile Wall Update: No update at this time.

\*Bylaws Update: Rewrite of the Bylaws to be able to invest in a certificate of deposit and to adjust the Board Officers duties. The rewrite will be done for the August organizational meeting.

\*Wish List Request: No update on the size of rugs that Charlie requested. The information we need is the size of the rugs and how many are needed. Jennifer did advise the PTO that Friends had agreed to match their \$250.00 towards the purchase of Ellison die cuts. At this time, there is no update on the die cuts that are needed over those that are wanted. There is a new request for Special Needs book and DVD sets from Dawn for a total of \$549.47. This request goes with a program that Dawn was able to acquire through a grant with the district for typical students. The request was approved via the Rubric. There was a second request from Dawn for Speed Dial student record forms for \$515.69. The request was approved via the Rubric.

\*Playground Updates: The new decking on the playground should be completed by May 22, 2015. The fencing quote received was for the two sides of the playground that has not already been replaced. Al Stirpe had approached Dawn about a possible grant for the playground. At this point, Friends has \$8,000.00 to put towards playground updates, would Al Stirpe be able to match this? Dawn is going to get in touch with Mr. Stirpe to find out if this is a possibility.

\*Fundraising Ideas: Jessica is going to get together with the incoming PTO President to work on the Walk-A-Thon during school spirit week. Annual Giving Program will work hand in hand with the alumni and donor listings. Would like to have this program working by November. Hal received two quilts for donation to Friends. There was discussion to raffle the child quilt at the school's Open House on September 2<sup>nd</sup> and then raffle the Christmas quilt during the book fair in November.

The next meeting will be held on June 18, 2015 at 6:30 pm at Main Street School.

Shari Doherty motioned to adjourn the meeting. Dawn Hussein seconded the motion and the meeting was adjourned at 8:15 pm.

Respectfully submitted,

Jennifer Higgs