



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on May 18, 2017 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Janet Gonçalves, Trisha Harp, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Kate Lane, Sara MacMartin, Catherine Podolak, Kristin Pyer

The meeting was called to order at 6:34 pm.

Shari Doherty made the motion to approve the minutes from the April 13, 2017 meeting. Jessica Kurpiewski seconded the motion. The motion was carried unanimously.

*Therapy Ball Recap: The total amount made after expenses was \$10,869.78. The attendance was down this year from last year. The leftover food was donated to the Canteen on the morning after the Therapy Ball. Jen asked if anyone had heard any feedback and many said that the weather seemed to play a factor for many people. The overall expenses were also down this year.

*Treasurer's Report: There is currently \$54,241.42 on deposit with \$12,935.07 tied up with encumbered funds and budgeted commitments and \$41,306.35 in dispensable funds. The expenses for the month totaled \$1,228.30. Income for the month totaled \$11,039.72. Sara MacMartin made the motion to approve the Treasurer's Report as presented and prepared. Jessica Kurpiewski seconded the motion. The motion was carried unanimously.

*Wish Requests: Tamara Barnhart-Doody submitted a wish for a PockeTalker and a noise cancelling microphone in the amount of \$159.98 last month. Tami did submit a written justification. We would like Tami to report back to the group how this item worked or did not work in her classroom. The request was put to the rubric and it passed. This wish will come out of the wish request budget. Allison DelVecchio submitted a wish for 10 packages of Speed Dial record forms in the amount of \$540.75. The request was put to the rubric and it passed. This wish will come out of the staff development budget. Dawn Hussein submitted a wish for an office reception modular desk system for the Pre-K office in the amount of \$722.68. She also submitted the same request to the PTO in hopes that the cost could be split between both Friends and the PTO. At this point, it is difficult to decide until the PTO meets next week. Dawn and Michelle have searched the district to find this item before bringing this request. There was also a discussion about holding off on the purchase of this item until our new fiscal year starts and this item could be used with the building needs budget. Linda is going to check into the possibility of getting something similar donated. This item will be tabled until next month.

*2017 – 2018 Meeting Dates: Jennifer handed out the dates for the meetings for next year. The meetings in July and August of this year will be held at Smith Road Elementary.

*2017 – 2018 Budget Discussion: There was discussion to include the cost of the Speed Dial records into a separate line item on next year's budget, as we have committed to providing these forms to the program. The cost of the forms has steadily increased at least \$25.00 per year. Jennifer asked that thoughts and ideas be brought to next month's meeting to help put together the budget that will be voted on at the August meeting.

*School News: Dawn shared with the group that the district is going ahead and carpeting the hallways.

*Open Discussion: Sara has about \$400.00 of items to purchase for gross motor play with the funds from the Walk-A-Thon. The items on the list are river stones, river paths and fleece balls. Flaghouse is giving us a discount on these items.

Dawn asked about the color printer. The printer that they received was a refurbished printer and Dawn has been in contact with the company regarding this as she was not aware that the printer was going to be refurbished. She was told that for the price that they gave, it is for a refurbished printer. Dawn had stated that the contract did not say the school would receive a refurbished printer. The total of the invoice is \$476.95. Jennifer Higgs made a motion to pay the printer invoice of \$476.95 out of the staff development budget. Sara MacMartin seconded the motion. The motion was carried unanimously.

There was discussion regarding the iPad request from the Speech Department. We are continuing with our due diligence as we have committed to purchasing the Apple Care each year for the iPads and this will be a cost of approximately \$1,500.00 that will come out of the technology funds. There are still questions about wants and needs of the speech department and how many of the therapists want an iPad. Kate had suggested asking the speech therapists and the teachers which one's plan on using the iPads. There are currently some teachers that are not using the iPads that were purchased. Kate will take these questions to the teachers meeting to get some answers for us.

Kristin Pyer has decided to step down from the Secretary position due to personal issues. Jennifer asked if anyone was interested in filling this position for the rest of our fiscal year to please contact her.

Sara MacMartin motioned to adjourn the meeting. Shari Doherty seconded the motion and it was carried unanimously at 7:34 pm.

The next meeting will be held on June 15, 2017 at 6:30 pm.

Respectfully submitted,
Jennifer Higgs