



There was a meeting of the Friends of North Syracuse Early Education Program, Inc. on January 19, 2017 at Main Street School.

Attendance: Hal Breon, Shari Doherty, Janet Gonçalves, Trisha Harp, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Sara MacMartin, Catherine Podolak

The meeting was called to order at 6:36 pm.

Sara MacMartin made the motion to approve the minutes from the December 22, 2016 meeting. Dawn Hussein seconded the motion. The motion was carried unanimously. Hal Breon made the motion to approve the amended minutes from the November 10, 2016 meeting. Sara MacMartin seconded the motion. The motion was carried unanimously.

*Treasurer's Report: There is currently \$42,683.90 on deposit with \$23,684.22 tied up with encumbered funds and budgeted commitments and \$25,281.27 in dispensable funds. The expenses for the month totaled \$2,218.11. Income for the month totaled \$1,420.16. Shari Doherty made the motion to approve the Treasurer's Report as presented and prepared. Sara MacMartin seconded the motion. The motion was carried unanimously.

* Wish Requests: Jennifer took the Braille request from last month to the PTO and they did approve to pay for half of the cost of the wish request. The Speech Department had put in a request last month for a new printer with ink and for a Board Maker CD. This request was tabled at last month's meeting. The printer will be supplied through the district. The Board Maker CD was put to the rubric and it was passed. This wish will come out of the wish request budget.

* Tile Wall Plaque Engraving: Jessica went to Ter-El to inquire about the difference in pricing each time we have a tile for the plaque engraved. The pricing was based on the number of pieces engraved. The gentleman Jessica spoke with is going to check with his boss about prepaying for the remaining plaque pieces at a lower cost. Sara MacMartin made a motion to prepay for the remaining 45 plaque tiles engraving at \$5.00 each for a total of \$225.00. Hal Breon seconded the motion. The motion was carried unanimously.

* Walk-A-Thon Update: Jessica stated that the stations will remain the same from last year. She will be contacting the same businesses that donated last year for donations. There was a suggestion for the top 3 classrooms to win a frozen yogurt party and this was agreed upon. There was also discussion about the active play item for the classroom. It was decided to not do the active play item. There was also a suggestion to use the proceeds from the Walk-A-Thon for items that are needed for the gym.

*Syracuse University Grant Writing Class: The professor needs what we are looking to do for the grant and a rough quote by January 25, 2017. At this point, the only idea that has come in is to redo the children's bathrooms to make them more ADA compatible. This is going to be a large capital project. After the idea is submitted, it is presented to the students and if a student decides to select us, they will be in contact with us by January 28, 2017 and they will need more information at that time.

*Therapy Ball Update: Jennifer distributed the potential donor listing to the group. The letters will be going out within the next month. Jennifer is thinking of doing some restructuring of the layout of the event.

*School News: The district is looking into new signage for the front of building. The building is scheduled for the summer for wireless internet access and new security cameras.

Hal Breon motioned to adjourn the meeting. Linda Kurpiewski seconded the motion and it was carried unanimously at 7:40 pm.

The next meeting will be held on February 16, 2017 at 6:30 pm.

Respectfully submitted,
Jennifer Higgs