



There was a meeting of the Friends of North Syracuse Early Education, Inc. on December 21, 2017 at Main Street School.

**Attendance:** Janet Gonçalves, Trisha Harp, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Sara MacMartin, Danielle O'Brien and Catherine Podolak. The meeting was called to order at 6:35 pm. Sara MacMartin made the motion to approve the minutes from November 9, 2017 meeting. Jessica Kurpiewski seconded the motion. The motion was carried unanimously.

**\*Treasurer's Report:** There is currently \$47,056.80 on deposit with \$16,657.61 tied up with encumbered funds and budget commitments and \$26,094.27 in dispensable funds. The expenses for the month totaled \$3,605.09. Income for the month totaled \$403.38. Linda Kurpiewski made the motion to approve the Treasurer's Report as presented and prepared. Sara MacMartin seconded the motion. The motion was carried unanimously. We also got a chance to see the advertisement for Main Street School in the Lights on the Lake magazine.

**\*Wish Requests:** Catherine gave an update on the Pro Martial Arts Mats. 14 of the 64 mats came faded and the company said they will be rushing a new shipment of the 14 mats over the Christmas holiday and the faded ones will basically be a donation to the school. The Physical Therapy Department will be using them to make a step climber for the children who have a need for physical therapy services.

Dawn Hussein requested for an approval of a Subway lunch for the March staff development day. The cost would be \$400.00, and it would include: sandwiches, chips, cookies, drinks and salad, enough to feed 70 people. Due to the start time of the Modular 2 training, at 12:30, a lunch must be provided. Subway will deliver the food and that fee is included in the pricing. The request was put to a vote and was unanimously approved by the board. The money will come out of the staff development fund.

Michelle Shallcross and the Building Planning Team have requested for approval of anxiety training for May 18, 2018. The cost will be \$400.00 and the person teaching the class will be Jeanne Elmer. The two-hour training will give staff information on strategies to address students with anxiety at the preschool level. The request was put to a vote and was unanimously approved by the board. The money will come out of the staff development fund, as well.

**\*Department of State Filing Fee:** In order to formally change the address to file taxes for the state, it will cost \$20.00 and will need to be signed by the President of the Friends of North Syracuse Early Education Program, Jennifer Higgs. Then once every two years the cost will be \$9.00 to keep the address current. Catherine Podolak made a motion to pay the \$20.00 fee to request the change of address. Sara MacMartin seconded the motion. The motion was carried unanimously.

**\*Fall Fundraiser results: Delta Sonic Tickets** had \$3,304 in sales, we spent \$1,698 to purchase tickets. The first 200 \$5.00 gift cards were free, the other 83 we had to buy and that was a cost of \$41.50, it cost \$26.00 to pay Plank Road to make flyers and we made a profit of \$1,638.50.

**Five Below fundraiser:** Still pending while we wait for the check to come in the mail.

**\*Open Discussion:** There are two-part time teaching assistant positions open for certified individuals available at Main St. school. DJ Villnave, a high school freshman at North Syracuse Junior High School, is spearheading a community blanket drive to help people in need. All the schools in the North Syracuse district are helping to collect blankets for those in need. Please consider donating a gently used or brand-new blanket at one of the schools throughout the month of January.

Sara MacMartin motioned to adjourn the meeting. Catherine Podolak seconded the motion and it was carried unanimously at 7:08pm.

The next meeting will be held on January 18, 2018 at 6:30 pm at Main Street School.

Respectfully submitted,

Trisha Harp