



There was a meeting of the Friends of North Syracuse Early Education, Inc. on May 17, 2018 at Main Street School.

Attendance: Janet Goncalves, Shari Doherty, Trisha Harp, Jennifer Higgs, Dawn Hussein, Jessica Kurpiewski, Linda Kurpiewski, Danielle O'Brien, and Catherine Podolak. The meeting was called to order at 6:40pm.

Danielle O'Brien made the motion to approve the minutes from April 19, 2018 meeting, Linda Kurpiewski seconded the motion. The motion was carried unanimously.

***Treasurer's Report:** There is currently \$52,670.58 on deposit with \$11,439.48 tied up with encumbered funds and budget commitments and \$36,901.36 in dispensable funds. The expenses for the month totaled \$329.12. Income for the month totaled \$16,392.68. Shari Doherty made the motion to approve the Treasurer's Report as presented and prepared. Jessica Kurpiewski seconded the motion. The motion was carried unanimously.

***Wish List:** Shari Doherty put in a request for 2 rolls of spine book label makers for the library.

***Therapy Ball:** On April 12, 2018 Main Street Friends of Early Education Program hosted the 10th anniversary Therapy Ball at Barbagallo's in East Syracuse, New York. The final tally for total profit came to \$10,000.44. Jennifer Higgs is working on Thank you letters at the moment, and they will be sent out very soon.

***2018-2019 Budget:** Setting aside \$1,000.00 (\$700.00 from United Way and then add another \$300.00) for a tuition assistance which will be based off of very strict guidelines and each case will be reviewed by the board to determine if it meets the guidelines that are in place. **Advertising budget:** keeping it at \$1,500.00 and looking at other ways to be cost effective and reach a wider audience. One idea was to possibly run an ad on Facebook for 90 days and it will show up on the newsfeeds of people who have young children in the area. The snack budget will remain at \$1,500.00 for the 2018-2019 school year.

***Cafeteria Grant:** Sara MacMartin has been working on pricing for new tables and chairs to replace the ones that are currently in use. The plan is to get different color chairs and matching tables to color code each of the classrooms that will be using them. There are 5 full day classrooms that will be using the new tables and chairs, 3 tables per class room with a total of 15 tables, and 16 chairs per classroom a total of 80 chairs. This will total approximately \$9,000.00 and many of the grant companies will not be available until fall, which will give time to submit forms for the grant.

***School News:** The bathroom in the cafeteria is still a work in progress and is not currently in use at this time. Hal Breon is working with CNS Optimist Club to provide some tuition assistance which will total around \$1,000.00. Phil presented an idea to have window film added to help insulate the windows in the

cafeteria and make it cooler in there. This will cost around \$3,700.00. The school still waiting to get a work order to have pine trees removed and an electronic sign put out in the front of the building.

Three members of Main Street staff are retiring at the end of 2018 school year: Helen Moore, Tami Barhardt-Doody, and Melissa Morezak.

Open Discussion: Tuition Assistance Guidelines will be finalized and written up by the August budget meeting.

Jennifer Higgs motioned to adjourn the meeting. Shari Doherty seconded the motion and it was carried unanimously at 7:44 pm.

The next meeting will be held on June 14, 2018 at 6:30 pm at Main Street School.

Respectfully submitted,

Trisha Harp