



There was a meeting of the Friends of North Syracuse Early Education, Inc. on November 8, 2018 at Main Street School.

Attendance: Janet Goncalves, Trisha Harp, Jennifer Higgs, Sara MacMartin, Regina Petrera-Chiarizia, Catherine Podolak, and Kate Zacharek. Special guest Jennifer Slusser.

The meeting was called to order at 6:37 pm.

Kate Zacharek made the motion to approve the minutes from October 18, 2018 meeting, Sara MacMartin seconded the motion. The motion was carried unanimously.

***Treasurer's Report:** There is currently \$50,688.71 on deposit with \$23,219.28 tied up with encumbered funds and budget commitments and \$26,573.07 in dispensable funds. The expenses for the month totaled \$1,060.10. Net Income/loss for the month totaled \$228.97. Jennifer Higgs made the motion to approve the Treasurer's Report as presented and prepared. Sara MacMartin seconded the motion. The motion was carried unanimously.

Wish List: Our first wish request comes from Jennifer Slusser and the Occupational Therapist team. They are looking to require materials to put together fine motor boxes with fine motor activities based on themes. All three Occupation Therapists use/need these boxes and on occasion they all might use the same boxes at the same time. There are not enough boxes to go around. Much of these materials are to add to the already established themed boxes. Items needed include: puzzles, lacing cards (which help build hand strength) and counters. There are 13 kits in total and the creation of these kits is important for therapists to be efficient in developing differentiated instruction for each individual student. The kits will also provide Occupational Therapists opportunities to collaborate and share ideas. The wish request was put through rubric and was approved. This request will come from the wish fund.

Our second wish request comes from Dawn Hussein, for a dishwasher for the main kitchen area. The dishwasher will be used to clean and sanitize containers used for snack preparation and adaptive cup, bowls, and spoons used for individual students. Due to staff sensitivity, traditional methods for sanitizing cannot be used in the main kitchen area. The wish request was put through rubric and was approved. The approval is for a \$500.00 value to purchase a dishwasher from Lowes and the funds will come out of building needs fund.

***Walk-A-Thon:** Walk-A-Thon will be held on Friday, February 15, 2019. More information to come at the December meeting.

***Therapy Ball:** Tentatively the date for Therapy Ball will be on April 25th with May 2nd as a back up date. This will again, be at Barbagallos in East Syracuse. More information will be coming in the next few months.

***CD:** The CD we are currently using has an APY of 1.39%. Sara MacMartin approved the renewal of rolling the CD over for one more year. It was seconded by Regina Petrera-Chiarizia. The motion was carried unanimously.

***School News:** During the long break at Christmastime, some families in the district will go without food. In the past, baskets have been made to accommodate for this. Much of the food in the baskets have been donated by teachers in the district and by the Lions Club. All donations are typically collected at the union headquarters and then divided up depending on family needs. This year Friends is donating \$100.00 grocery card to help fill baskets for these families. Jennifer Higgs made the motion to approve the gift card. Sara MacMartin seconded the motion and it was carried out unanimously by all members of Friends. The money will come out of dispensable funds.

Jennifer Higgs motioned to adjourn the meeting. Sara MacMartin seconded the motion and it was carried unanimously at 7:25 pm.

The next meeting will be held on December 20, 2018 at 6:30 pm at Main Street School.

Respectfully submitted,

Trisha Harp